

# WYOMING JUDICIAL COUNCIL

**AGENDA**  
**Coe Library, Room 504**  
**September 15, 2025**  
**1:00 P.M. – 5:00 P.M.**

**Members:** Chief Justice Lynne Boomgaarden (chair), Justice Kari Gray, Justice Robert Jarosh, Judge Dawnessa Snyder, Judge Joseph Bluemel, Judge Scott Peasley, Judge John Prokos, Judge Sean Chambers, Judge Susan Stipe

## WJC BUSINESS

<b>Welcome</b>	Chief Justice Boomgaarden
<b>1. WJC Membership</b> Judge Burningham Council Discussion  Attachment 1.1 – Proposal re WJC Rule 4 Amendment	Judge Burningham will present a proposal to include the Chancery Court Judge as a non-voting member of the Wyoming Judicial Council.  <b>DECISION POINT:</b> Discussion and action on the inclusion of the Chancery Court Judge in the Wyoming Judicial Council as a non-voting member.
<b>2. Budget Discussion</b>	The Council will discuss and finalize the Judicial Branch budget requests for the upcoming budget session.
<u>Budget Priorities</u> Elisa Butler Council Discussion  Attachment 2.1 – Budget Request Priorities	Elisa Butler will discuss budget priorities with the Council to finalize the Branch’s budget requests for the 2026 Budget Session.  <b>DECISION POINT:</b> Discussion and action on the Wyoming Judicial Branch’s budget priorities for the 2026 Budget Session.
<u>Court Security Commission</u> Justice Fenn Council Discussion  Attachment 2.2 – Court Security Commission Recommendation re Budget Request	Justice Fenn will present the recommendation of the Court Security Commission concerning the proposed budget request for the Wyoming Judicial Branch pertaining to court security.  <b>DECISION POINT:</b> Discussion and action on the recommendation of the Court Security Commission to approve the budget request for court security.  <u>Court Security Commission Members:</u> Justice Fenn (chair), George Nykun (co-chair), Judge D. Phillips, Judge Jones, Senator Olsen, Representative Nicholas, Scott Matheny, Bob Latham, Dan Erramouspe, Director Jones
<u>JSA Bill</u> Elisa Butler Council Discussion  Attachment 2.3 – JSA Increase Bill Draft  Attachment 2.4 – WJB Filing Fee Comparison  Attachment 2.5 – JSA Projections	Elisa Butler will provide information on the proposed bill draft to increase the Judicial Systems Automation fee.  <b>DECISION POINT:</b> Discussion and action on the proposed bill draft.

<p><u>Courtroom Technology</u> Elisa Butler Council Discussion</p>	<p>Elisa Butler will present the current state of courtroom technology throughout the state. The Council will discuss options related to courtroom technology considering current budget constraints.</p>
<p><b>3. ADA Policy</b> Judge Peasley Council Discussion</p> <p>Attachment 3.1 – Proposed Amendments to the ADA Policy</p> <p>Attachment 3.2 – ADA Policy</p>	<p>Judge Peasley will present the proposed ADA Policy amendments</p> <p><b>DECISION POINT:</b> Discussion and action on the proposed ADA Policy.</p>
<p><b>4. Grant Funding</b> Elisa Butler Council Discussion</p> <p>Attachment 4.1 – Grant Recommendation Summary</p>	<p>The Judicial Branch provides grant funding through two programs – Equal Justice Wyoming and the Treatment Court Program. Contracts for those grant funds must be executed by July 1, 2026. To appropriately plan for the 2026 grant cycle, the committees will provide recommendations to the Council at the March 2026 meeting. The Council will discuss the information it would like to see from the EJW and Behavioral Health Committees regarding the recommendations they will make to the Council pertaining to grant awards.</p> <p><b>DECISION POINT:</b> Discussion and action on the proposed summary of information that will be provided to the Council pertaining to recommended grant awards.</p>
<p><b>5. Operational Plan</b> Elisa Butler Council Discussion</p> <p>Attachment 5.1 – 2025-2027 Operational Plan</p>	<p>Elisa Butler will present the proposed operational plan for review, discussion, amendments, and approval of the operational plan moving forward.</p> <p><b>DECISION POINT:</b> Discussion and action on the proposed Operational Plan.</p>
<p><b>6. Administrative Judges Policy</b> Judge Chambers Council Discussion</p> <p>Attachment 6.1 – Proposed Amendments to the Administrative Judge Policy</p>	<p>Judge Chambers will present the proposed Administrative Judge Policy amendments.</p> <p><b>DECISION POINT:</b> Discussion and action on the proposed Administrative Judge Policy.</p>
<p><b>WJC AND OTHER COMMITTEES</b></p>	
<p><b>7. eFiling Committee</b> Justice Jarosh Council Discussion</p> <p>Attachment 7.1 – Proposed Amendment to Rule 7 of the eFiling Rules</p>	<p>Justice Jarosh will present the recommendation of the eFiling Committee on the rules pertaining to eService.</p> <p><b>DECISION POINT:</b> Discussion and action on the recommendation of the eFiling Committee to recommend the proposed rule changes for approval by the Wyoming Supreme Court.</p> <p><u>eFiling Committee Members:</u> Justice Jarosh (chair), Judge Eames, Judge McKay, Judge Burningham, Judge Stebner, Judge Forwood, Devon Peterson, Billie Addleman, Tom Lubnau, Marty Oblasser, Sarah Chavez Harkins, Julie Babbitt, Melissa Stevens, Tara France, Diane Sanchez, Mona McAuley, Sonia Loya, Heather Eastin</p>

<p><b>8. Civil Rules Division of the PRAC – Alternative Service of Process</b> Justice Jarosh Council Discussion</p>	<p>Justice Jarosh will provide the Council with information about alternative service of process currently being considered by the Civil Rules Division of the Permanent Rules Advisory Committee.</p> <p><u>Civil Rules Division Members:</u> Justice Jarosh (chair), Judge Hibben, Judge D. Phillips, Judge Darrah, Jill Kiester, Jennifer Beeston, Robert Krause, Clint Langer, Deborah Roden, Devon O’Connell, Tom Rumpke, Alaina Stedillie</p>
<p><b>9. Judicial Ethics Advisory Committee</b> Judge Snyder Council Discussion</p> <p>Attachment 9.1 – Proposed Amendment to the Judicial Ethics Advisory Committee Rules</p>	<p>Judge Snyder will present the recommendation of the Judicial Ethics Advisory Committee on the proposed change to the JEAC rules.</p> <p><b>DECISION POINT:</b> Discussion and action on the recommendation of the JEAC to recommend to the Supreme Court the approval of the rule change.</p> <p><u>JEAC Members:</u> Billie Addleman (chair), Judge Snyder, Judge Healy, Judge Williams, Susan Chapin Stubson</p>
<p><b>10. Legislative Relations Committee</b> Chief Justice Boomgaarden</p>	<p>Chief Justice Boomgaarden will provide an update and lead a discussion on the JJC meeting held on August 12<sup>th</sup> in Casper.</p>
<p><b>11. Education Committee</b> Judge McKay Council Discussion</p> <p>Attachment 11.1 – Proposed Orientation for Circuit Court Judges</p> <p>Attachment 11.2 – Proposed Orientation for District Court Judges</p>	<p>Judge McKay will present the recommendation of the Education Committee that the proposed orientation for new judges be approved and implemented.</p> <p><b>DECISION POINT:</b> Discussion and action on the recommendation of the Education Committee to approve the proposed judicial orientation for circuit and district court judges.</p> <p><u>Education Committee Members:</u> Judge Overfield (chair), Justice Hill, Judge McKay, Judge Kirven, Judge Bush, Judge LaBuda, Judge Bunting</p>
<p><b>12. HR Committee</b> Judge Coombs Council Discussion</p> <p>Attachment 12.1 – Proposed FMLA Amendment to the Guide for Judicial Branch Employment</p>	<p>Judge Coombs will present the recommendation of the HR Committee concerning paid FMLA for Judicial Branch employees.</p> <p><b>DECISION POINT:</b> Discussion and action on the recommendation of the HR Committee to approve ---.</p> <p><u>HR Committee Members:</u> Judge Coombs (chair), Justice Jarosh, Judge Froelicher, Judge Robinson, Judge Sweet</p>
<b>CONSENT AGENDA</b>	
<p><b>13. Consent List</b></p>	<p><b>DECISION POINT:</b> Discussion and action on consent agenda the recommendations.</p>
<p>Protection Order Forms</p> <p>Attachment 13.1 – Proposed Amendments to Protection Order Forms</p>	<p>Forms Committee recommendation to approve forms. Forms were reviewed by the Executive Committee as well.</p>

<p>Court Navigator Expansion</p> <p>Attachment 13.2 – Results of expansion data and decision</p>	<p>Executive Committee recommendation to expand the Court Navigator program to --.</p>
<p>Implementation Plans</p> <p>Attachment 13.3 – eService Implementation for District Courts</p> <p>Attachment 13.4 – Implementation Plan for Bind Over Process</p>	<p>Executive Committee recommendation to approve the following implementations plans:</p> <ul style="list-style-type: none"> <li>- eService in the district courts; and</li> <li>- Bind over plan for circuit/district courts.</li> </ul>
<p>Access to Justice Commission Restructuring</p>	<p>Access to Justice Commission recommendation to restructure terms.</p>
<p><b>Council Check-In</b></p>	
<p><b>For the Good of the Order</b></p>	
<p><b>Adjourn</b></p>	<p>Chief Justice Boomgaarden</p>

<b>FUTURE WJB MEETING DATES:</b>	
	Monday, December 15, 2025 @ 8 a.m. to Noon via Teams
	WJC RETREAT – Monday, March 9, 2025 @ 8 a.m. through Tuesday, March 10, 2025 @ 12 p.m.; place TBD
	Monday, June 8, 2025 @ a.m. to Noon in Cheyenne, WY
<b>DECISION POINT:</b>	Monday, September 14, 2025 @ 1 p.m. to 5 p.m. in Casper, WY