

Minutes
Conference Call, April 8, 2003, Noon
Board of Judicial Policy and Administration

The Board of Judicial Policy and Administration met by conference call on April 8, 2003. Chief Justice William Hill, Justice Larry Lehman, Justice Bart Voigt, Judge Jim Burke, Judge Rob Denhardt, and Judge Wade Waldrip attended. Holly Hansen, Judge Tom Campbell and Ronda Munger also attended.

The regularly scheduled March Board meeting was cancelled due to snow. The Board selected and discussed a few of the more pressing issues off of the March agenda during their regularly scheduled April conference call.

1. Approval of January 24, 2003 Minutes
Judge Waldrip moved and Judge Burke seconded a motion to approve the minutes of the January 24, 2003, Board conference call. Motion carried unanimously.
2. Old Business
The Board discussed the appointment of the third District Judge in Natrona County. The Judicial Nominating Commission is scheduled to hold a conference call on April 10th, which means that the names of the three individuals could go to the Governor by Mid-June. The Board agreed to allow the announcement of the position to proceed.
3. Judge Castor Letter Regarding the National Judicial College
Judge Castor has been invited to become a faculty member at the National Judicial College. He is in the process of completing the Faculty Development Workshop and is wanting the Board's thoughts on his attendance as a Group Facilitator at the General Jurisdiction Course, which would be an additional two weeks. The only expense to his budget would be for covering the expenses of the visiting judges or magistrates who would be covering his court. Judge Waldrip moved approval of this request, and Justice Lehman seconded the motion. Motion carried unanimously, with the understanding that the expenses for replacement judges are covered by Judge Castor's budget.
4. Administrative Order #6: In the Matter of Weddings
The issue of receiving fees and using court facilities to conduct marriage ceremonies was brought to the attention of the Board. In 1996, Administrative Order #6: In the Matter of Weddings was signed in an effort to clarify the circumstances wherein judicial officers could conduct weddings. After lengthy discussion, the Board decided to draft two new administrative orders regarding marriage ceremonies; one order specifying that fees for marriage ceremonies could not be collected at anytime if the ceremony was conducted at court facilities or on courthouse property, and a second order would include a \$100 limit on fees. It was agreed that the orders would be emailed to the judges on the Board, and a vote taken on which order to use.

5. Judicial Technology Task Force
Holly Hansen updated the Board on the work of the Technology Task Force. She advised that the city of Rawlins is the first to submit a grant application requesting installation of the FullCourt case management software in their municipal court. Jim Bivona, Jim Wilson and Pat Stata reviewed the grant request for \$33,450.00. The recommendation is to approve the grant request in the amount of \$27,900. The original amount requested funding for training that will be provided by the Supreme Court Staff at no cost. Justice Lehman moved approval of the \$27,900 and Judge Waldrip seconded the motion. Motion carried unanimously.
6. Professionalism Committee
Judge Burke updated the Board on the work of the Professionalism Committee. He advised that there have been discussions regarding problems in the courtroom, and the approach to address them will emphasize the positive and not the negative. At this time, presentations are scheduled to be made to several legal organizations and a one and a half hour panel discussion is scheduled during the State Bar Convention/Judicial Council meeting. Judge Burke believes there must be a high level of buy-in from the Judiciary. The Professionalism Committee is scheduled for another conference call on April 22, 2003.

Board Adjourned 1:05 p.m.

Future Board Meeting Schedule:

May 19, 2003	Conference Call, Noon
June 19 and 20, 2003	Meeting in Casper
August 12, 2003	Conference Call, Noon
September 9, 2003	Conference Call, Noon (Conflict with State Bar?)
October 1 & 2, 2003	Meeting in Saratoga
November 11, 2003	Conference Call, Noon (Conflict with Veterans' Day Holiday)
December 4 & 5, 2003	Meeting at Law Enforcement Academy