

# Board of Judicial Policy and Administration

## TEAMS Meeting

March 15, 2021

9:00 A.M. – NOON

## AGENDA

**BJPA Members:** Chief Justice Michael Davis (Chair), Justice Kate Fox, Justice Lynne Boomgaarden, Judge Catherine Wilking, Judge Catherine Rogers, Judge Thomas Rumpke, Judge Wes Roberts, Judge Curt Haws, Judge Wendy Bartlett

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| <b>Agenda Items</b>   |   |
| <b>Roll Call</b>  | Elisa Butler  |
| <b>Welcome</b>  | Chief Justice Davis   |
| <b>Equal Justice Wyoming</b>  | 1. Update – Angie Dorsch  |
| <b>BJPA Elections</b>   | 1. Terms Expiring on June 30, 2021<br>A. Justice Boomgaarden<br>B. Judge Rumpke<br>C. Judge Haws<br>2. Elections Held in May<br>A. Rule 5 of the Rules and Procedures Governing the Board of Judicial Policy and Administration ( <b>Attachment A</b> ) |
| <b>Fiscal Update</b>  | 1. Budgets – Claire Smith<br>2. CARES Act Funding – Claire Smith  |
| <b>Chancery Court Committee</b><br><br>Judicial Members: Justice Fox (Chair), Chief Justice Davis, Judge Fenn, Judge Waldrip, Ret., Judge Sullins, Ret. | 1. Update – Justice Fox   |

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| <p><b>Judicial Conference Reports</b></p> <p><u>Circuit Conference President:</u> Judge Christensen</p> <p><u>District Conference President:</u> Judge Wilking</p>  | <ol style="list-style-type: none"> <li>1. Circuit Court Conference – Judge Christensen</li> <li>2. District Court Conference – Judge Wilking</li> </ol>  |
| <p><b>Judicial Branch Technology</b></p> <p><u>Courtroom Automation Committee</u></p> <p>Members: Chief Justice Davis (Chair), Judge Fenn, Judge Edelman, Judge Campbell, Judge Christensen, Judge Castano, Judge Haws</p> <p><u>Courtroom Technology Committee</u> Members: Chief Justice Davis (Chair), Justice Fox, Judge Lavery, Judge Johnson, Judge Christensen, and Judge Prokos</p> | <p><b>Court Automation</b> – Elisa Butler and Heather Kenworthy</p> <ol style="list-style-type: none"> <li>1. DCAC/CCAC – Heather Kenworthy <ol style="list-style-type: none"> <li>A. FCE Circuit <ol style="list-style-type: none"> <li>I. Circuit Court Change Committee Work</li> </ol> </li> <li>B. FCE District <ol style="list-style-type: none"> <li>I. Committee Work</li> <li>II. Committee Members Processing Each Case Type in FCE to Check Configurations</li> <li>III. Working on Migration Development with Vendor <ol style="list-style-type: none"> <li>a. Data Delivered to Vendor</li> </ol> </li> <li>IV. Working on Accounting Reports and Plans <ol style="list-style-type: none"> <li>a. Migration Prep and Planning</li> </ol> </li> </ol> </li> </ol> </li> <li>2. Jury Management – Heather Kenworthy <ol style="list-style-type: none"> <li>A. Commencement of Activities for Group 5 <ol style="list-style-type: none"> <li>I. Clerks Pulled First Jury List in December/January</li> <li>II. Preparing for First Trials</li> </ol> </li> <li>B. Activities for Group 6 <ol style="list-style-type: none"> <li>I. Contacted Courts in Group 6</li> <li>II. Training in June</li> </ol> </li> </ol> </li> </ol> <p><b>EFiling</b> – Elisa Butler</p> <ol style="list-style-type: none"> <li>1. Update</li> </ol> <p><b>Courtroom Technology</b> – Nate Goddard</p> <ol style="list-style-type: none"> <li>1. Courtroom Technology <ol style="list-style-type: none"> <li>A. 65 Courtrooms Upgraded to New A/V Standard</li> <li>B. Courtrooms Not Upgraded to New A/V Standard:</li> </ol> </li> </ol> |

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|   | <ul style="list-style-type: none"> <li>I. Pinedale</li> <li>II. Rock Springs Circuit Court</li> <li>III. Rawlins</li> </ul> <p>2. Jury Rooms</p> <ul style="list-style-type: none"> <li>A. Hearing Assist Upgrades <ul style="list-style-type: none"> <li>I. Pinedale and Rock Springs not Upgraded</li> </ul> </li> <li>B. Surface Hubs: <ul style="list-style-type: none"> <li>I. 46 Drop Shipped</li> <li>II. 33 Completed, 5 In Progress, 8 Not Stared</li> <li>III. 108 Surface Hubs Currently Running Statewide <ul style="list-style-type: none"> <li>a. 121 Once Completed</li> </ul> </li> </ul> </li> </ul> <p>3. Support and Maintenance</p> <ul style="list-style-type: none"> <li>A. Absolute! Follow-up Visits Completed: <ul style="list-style-type: none"> <li>I. Gillette, Thermopolis, Basin, Worland, Sheridan, Riverton, Lander, Green River, and Cheyenne</li> </ul> </li> <li>B. Additional Visits to be Scheduled</li> <li>C. How to/Troubleshooting Guide</li> <li>D. Support and Maintenance Plan</li> </ul> <p>4. Public iPads</p> <ul style="list-style-type: none"> <li>A. Being Deployed</li> </ul> |
| <p><b>Permanent Rules Advisory Committee (PRAC)</b></p> <p><u>Court Records Division</u><br/>Judicial Members: Justice Gray, Judge Overfield, Judge Castano</p> <p><u>Appellate Division</u><br/>Judicial Members: Justice Boomgaarden, Judge Fenn</p> <p><u>Civil Division</u><br/>Judicial Members: Justice Fox (Chair), Judge Castano, Judge Kricken, Judge Rumpke</p> <p><u>Criminal Division</u><br/>Judicial Members: Justice Kautz (Chair), Judge Sharpe, Judge Phillips</p> <p><u>Evidence Division</u></p> | <ul style="list-style-type: none"> <li>1. Court Records Division – Elisa Butler <ul style="list-style-type: none"> <li>A. Committee Work</li> </ul> </li> <li>2. Appellate Rules Division – Justice Boomgaarden <ul style="list-style-type: none"> <li>A. Working with Shawna Goetz, Clerk of Court <ul style="list-style-type: none"> <li>I. Identify Potential Rule Improvements/Amendments</li> </ul> </li> </ul> </li> <li>3. Civil Rules Division – Justice Fox <ul style="list-style-type: none"> <li>A. Update</li> </ul> </li> <li>4. Criminal Rules Division – Justice Kautz <ul style="list-style-type: none"> <li>A. No Update</li> </ul> </li> <li>5. Rules of Evidence Division – Judge Rumpke <ul style="list-style-type: none"> <li>A. No Update</li> </ul> </li> </ul>   |

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| <p>Judicial Members: Judge Rumpke (Chair), Judge Radda, Judge Phillips</p> <p><u>Juvenile Division</u></p> <p>Judicial Members: Judge Wilking (Chair), Justice Kautz, Judge Campbell, Judge Fenn</p> | <p>6. Juvenile Rules Division – Judge Wilking</p> <p>A. No Update</p>  |
| <b>Access to Justice Commission</b>  | <p>1. Update – Justice Boomgaarden</p> <p>A. Meeting Scheduled March 22</p>  |
| <b>Court Security Commission</b>   | <p>1. Update – Ronda Munger</p>  |
| <b>Judicial Education</b>  | <p>1. Update – Elisa Butler</p>  |
| <b>Member Appointment</b>  | <p>1. Informational</p> <p>A. Order Appointing Member to the State Council for Interstate Adult Offender Supervision (<b>Attachment B</b>)</p> |
| <b>New Business</b>  | <p>1. Member Input</p>   |

**Attachments are highlighted**